

BOARD OF EDUCATION

Special Meeting
February 10, 2025
5:30 p.m.

Adrian High School
785 Riverside Ave.
Adrian, MI 49221

Agenda

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
5. Communications

B. Recommended Action

1. Consent Agenda- None
2. Business Requiring Board Action
 - a. Filling of Board member vacancy
3. Business Requiring Future Board Action

C. Reports from Superintendent and Staff

D. Future Meetings and Business

1. Board Committee Reports
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - a. BOE Meeting, February 24, 2025, Prairie Elementary, 6:00 p.m.

E. Public Comment

F. Closed Session-None

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically, and inspiring them to become contributing citizens within our diverse, ever-changing society.

APPLICATION FOR APPOINTMENT TO
THE ADRIAN PUBLIC SCHOOLS BOARD OF EDUCATION

By law, the Board of Education has 30 days to appoint an individual for a board vacancy. The appointed member's term is until December 31, 2026.

To be eligible for an appointment to the Adrian Public Schools Board of Education, you must:

- Be a registered voter in the School District of Adrian Public Schools
- Be at least 18 years of age

You should plan to be available in person on February 10, 2025.

In order for applicants to understand the demands on a Board member's time, some of the responsibilities and events are listed below:

- Attending 2 Board meetings a month with an average prep time of 2 to 3 hours
- Receiving 5 to 50 communications per week via email or phone (some requiring responses)
- Attending numerous school events annually
- Attending end-of-year activities such as honors nights and graduation ceremonies
- Participating in Michigan Association of School Board classes and conferences
- Attending, when possible, monthly MCSBA dinner meetings
- Participating on MASB and LISD committees
- Complying with the required Superintendent Evaluation Process and training requirements

The Board of Education will consider all applications submitted by February 7, 2025, at 8:00 am (no late applications will be accepted). Additionally, the Board reserves the right to consider others to fill the existing vacancy on the Board.

Applications may be emailed to:

Angie Schaffer, Administrative Assistant
Email: aschaffer@adrian.k12.mi.us

Deadline for application is 8:00 a.m. on February 7, 2025. No late applications will be accepted.

PERSONAL DATA

1. Name: Francis Rhames

2. Home Address: 3588 Sapphire Dr., Adrian

3. Telephone: 517-902-4907

Email: frhames@bluepointetitle.com DOB: 07/17/1970

4. Length of Residency in Adrian Public Schools 26 Years

5. Present Occupation: Owner of Blue Pointe Title Agency

6. Formal Education:

	Location	Dates Attended	Degree
a. High School	<u>Lahser High School</u>	<u>1984-1988</u>	<u>Diploma</u>
b. College	<u>Kalamazoo College</u>	<u>1988-1992</u>	<u>BA</u>
	<u>Oregon Graduate Institute</u>	<u>1992-1999</u>	<u>PhD</u>

7. Have you ever been convicted of a felony or sexual assault?
No

8. Briefly describe experiences with other civic, community, educational, or professional organizations that you feel would be relevant to your responsibilities as a Adrian Public Schools Board of Education member **Currently, I serve on several local boards: Montessori Children's House of Lenawee-Treasurer 2012 - Current Board of Directors for the Kiwanis Club of Adrian 2019- Current Kiwanis Club of Adrian Foundation- Board Chairman 2019- Current Lenawee County Association of Realtors- President 2017 Michigan Realtor Association Budget and Finance Committee 2017**

9. What qualities would you bring to the Board if selected for the appointment?
**I am an analytical thinker.
I am an advocate for both students and teachers within APS.
I believe in continued growth and outreach of APS with respect to our community and their existing needs.**

10. Why do you want to join the Adrian Public Schools Board of Education?
I have been able to see my two children grow and succeed within the school district. Now, I am in a different position to watch my step children find their own way as well. I feel I will be able to reflect on my past and current experiences and help the board achieve continued growth and improvement.

11. Do you/did you have children attending Adrian Public Schools?
YES XX NO

TIME AVAILABILITY

Attendance at Board of Education meetings, committee meetings and other Board activities is critical to serving on the Board. In order to determine your availability please check any periods when you definitely would NOT be available to participate in Board activities.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning 8:00 – 12:00							
Noon 12:00 – 1:30			X				
Afternoon 1:30 – 5:00							
Dinner 5:00 – 7:00							
Evening 7:00 – 11:00							

I do have a commitment on the 1st Thursday of every month and a commitment on the 3rd Friday of every quarter. Both commitments are at noon.

Board meetings are on the second and fourth Mondays of the Month and start at 6:00 p.m.. Committee meetings usually start as early as 5:00 p.m. the night of a board meeting.

The following section is intended to seek your views on matters that come before the Board. Please respond as you see each question now, based on your knowledge and experience. There are no “right” answers to these questions; the purpose is to give Board members the benefit of your present feelings.

12. What do you feel are the three most positive aspects of the Adrian Public Schools?
In no particular order:
Diversity of the student population.
Abundance of educational opportunities both in the traditional classroom and in non-traditional "hands on" learning opportunities.
Dedication of the teachers and staff in helping the students succeed in school.

13. What do you feel are the three greatest challenges facing the Adrian Public Schools?
Reaching the students who are most at risk of not graduating.
Reversing the trend of declining enrollment.
Constantly trying to provide as many opportunities as possible with stagnant program funding from the state.

14. What is your understanding of how our schools are financed? How could the District maintain a balanced budget? **The majority of the school funds are from the State of Michigan**
The second largest contributor is from the collection of local/county property taxes. A smaller percentage comes from the federal government
A School maintains a balanced budget by accurately predicting the annual increase (cost) in goods and services conservatively predicting the level of funding they will receive.

15. What is your assessment of the strengths and weaknesses of the overall operations of the Adrian Public Schools?

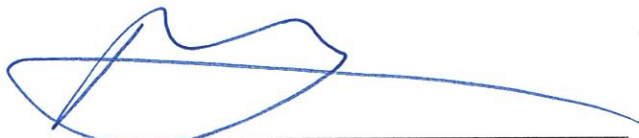
A major strength of APS is in their leaders in the individual schools and at the district level. Those I have come in contact with have always expressed a strong desire to see students succeed and to listen to the concerns each parent may have. APS honors the ideals of a smaller community and embraces the teachers parents and students as a whole family.

Improvement: To have more representation in monitoring within the school buildings to prevent activities that are non-compliant with school standards.

16. What would you seek to accomplish if you were appointed to the Board?

I would provide a voice of mediation as a parent and a community member. Bring together the desires of parents, teachers, and administration to create a great and rapport and united growth for APS.

17. Please use the space below for any other comments which you care to add.



Applicant's Signature



Date

By signing this application, I give Adrian Public Schools permission to complete a criminal history check with the Michigan State Police.

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Applications may be emailed to:

Angie Schaffer, Administrative Assistant
Email: aschaffer@adrian.k12.mi.us

Deadline for application is 8:00 a.m. on February 7, 2025. No late applications will be accepted.

PERSONAL DATA

1. Name: Jay Marks
2. Home Address: 4921 Hunt Rd, Adrian, MI 49221
3. Telephone: 517-442-6926
Email: jay.g.marks@gmail.com DOB: 03/24/1969
4. Length of Residency in Adrian Public Schools 16 years
5. Present Occupation: Economic Development Coordinator and Main Street Director

6. Formal Education:

	Location	Dates Attended	Degree
a. High School	<u>Adrian High</u>	<u>1983-1987</u>	<u>diploma</u>
b. College	<u>Davenport University</u>		<u>BS - Accounting</u>

7. Have you ever been convicted of a felony or sexual assault?

No

8. Briefly describe experiences with other civic, community, educational, or professional organizations that you feel would be relevant to your responsibilities as a Adrian Public Schools Board of Education member.

I was recently an Adrian Public School Board Trustee for 6 years.
I have been a member of Kiwanis, approaching 2 years.
I work for the City of Adrian promoting Economic Development, which supports and relies on a strong k-12 education system.

9. What qualities would you bring to the Board if selected for the appointment?
I have a significant background in school finance, serving on the finance committee for 6 years. My role with the City offers me an advocacy relationship with State Representatives and State Senators. I also have an extended network through the community by way of a small business ownership. This small business allows for a broad base of input from the community.

10. Why do you want to join the Adrian Public Schools Board of Education?

I have invested time and energy into the success of Adrian Public Schools. I have two daughters that attend Adrian High School. I have been an integral part of the facilities plan, and the potential community facility. I want Adrian Public Schools to become the district of choice for our surrounding residents and communities.

11. Do you/did you have children attending Adrian Public Schools?

YES X NO

TIME AVAILABILITY

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Morning 8:00 – 12:00							
Noon 12:00 – 1:30							
Afternoon 1:30 – 5:00							
Dinner 5:00 – 7:00							
Evening 7:00 – 11:00							

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The following section is intended to seek your views on matters that come before the Board. Please respond as you see each question now, based on your knowledge and experience. There are no “right” answers to these questions; the purpose is to give Board members the benefit of your present feelings.

12. What do you feel are the three most positive aspects of the Adrian Public Schools?

The three most positive aspects of Adrian Public Schools are, the vast educational opportunities for students (honors classes, dual enrollment, CTE, IB), Arts, Athletics, and Clubs (extensive involvement opportunities for students to find their place in the district), and facilities (well maintained and safe space for all students)

13. What do you feel are the three greatest challenges facing the Adrian Public Schools?

The three greatest challenges facing APS are, declining birth rates (a key indicator of future student populations), student attendance (how do we get kids into the building?), and student engagement (how do we keep kids involved in school/school activities?) We know that birth rate is out of the control of APS. There are substantial plans being executed for attendance and engagement and while these plans are demonstrating great success, these issues have always been challenges for schools.

14. What is your understanding of how our schools are financed? How could the District maintain a balanced budget?

I have a strong understanding of how public schools are financed. I have a degree in Accounting and have served on the Finance Committee for 6 years. The District has done an excellent job of being a good steward of taxpayer dollars. The administration has been intentional with each budget focusing priorities on students, staff, and facilities. Maintaining these priorities, while having a transparent relationship with stakeholders, will provide the best opportunity for a balanced budget.

15. What is your assessment of the strengths and weaknesses of the overall operations of the Adrian Public Schools?

Adrian Public Schools continually evaluates its place in the community. The administration has a keen awareness of its strengths and weaknesses. The administration provides a systematic approach to identifying, understanding, and improving weaknesses. This approach always includes community members, parents, students, and stakeholders. The administration consistently evaluates its strengths and looks for ways to replicate current successes in other departments and makes sure strengths stay relevant.

16. What would you seek to accomplish if you were appointed to the Board?

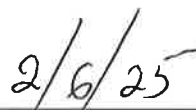
I want to provide intentional support for administration. Allow the superintendent the ability to manage the district while seeking guidance from the board. I want to make sure we are setting up Adrian Public Schools for success for future generations.

17. Please use the space below for any other comments which you care to add.

I appreciate the Adrian Public School Board taking the time to consider my application for school board trustee. Adrian Public Schools provided me with my K-12 education. I also appreciate the hardwork and dedicated service of the school board trustees that have served previously, and those of you that serve today. I hope to continue the legacy that challenges our students to excel academically and inspire them to become contributing citizens within our diverse, ever-changing society.



Applicant's Signature



Date

By signing this application, I give Adrian Public Schools permission to complete a criminal history check with the Michigan State Police.

Danielle Mueller

989-395-2958

dmueller@bgclenawee.org

EDUCATION

Post Graduate Work

Central Michigan University
2006-2008

Bachelor of Science

Central Michigan University
2001-2006

PROFESSIONAL DEVELOPMENT

Hillsdale, Lenawee County Education Association

Secretary

2022-2024

Adrian Education Support Professionals Association

Vice President

2022-2024

EXPERTISE

- ❖ Management Skills
- ❖ Critical Thinker
- ❖ Group Speaker
- ❖ Self-Starter
- ❖ Facilitates Relationships
- ❖ Mentor
- ❖ Recruitment
- ❖ Team Player
- ❖ Work with Under Privileged Youth
- ❖ Faster Learner

LANGUAGE

- ❖ English

WORK EXPERIENCE

Boys and Girls Club of Lenawee Community and Family Liaison

October 2024-Present

- * Work with youth through the Mentorship Program
- * Run three programs with youth weekly, including one at all the elementary schools
- * Created Reading Buddies at the Boys and Girls Club to help Title 1 students get their reading homework done
- * Attend meetings with different Community and Educational Committees to see what the Boys and Girls Club has to offer as well as how the Committees can help our youth

Boys and Girls Club of Lenawee Youth Development Professional

June 2024-October 2024

- * Engage with youth and make connections to address their needs, concerns, and desires
- * Converse with youth who I know the backgrounds of and help them through the situations they are going through
- * Keep connection open with parents of youth I know both here at the club and at Michener and other schools
- * Communicate family and school concerns about youth here at the club, both emotionally and academically

Adrian Public Schools Michener Elementary School

October 2000-October 2004

Media Paraprofessional

- * Fostered relationships with students through my Harry Potter HeadShips Program
- * Made lasting connections with parents and guardians being a greeter at the school in the morning, helping to address any questions they may have as they enter or exit the school
- * Ability to assist parents, guardians and guests to the school through coverage of the main office for breaks and lunches, including confidential information
- * Worked closely with teachers to foster a relationship between their classroom needs and the resources needed from the library for lessons, to specific reading leveled books for students, to finding books on topics to get students excited about learning about core curriculum items
- * Made the library a safe zone for students to come talk with me anytime about fears, concerns, help of any kind, including on homework and studying

PERSONAL DATA

- 1. Name: Danielle K-M Mueller
- 2. Home Address: 1041 S. Winter Street, Apt B, Adrian, MI 49221
- 3. Telephone: 989-395-2958

Email: dmueller@bgelenawee.org DOB: 8/4/1983

- 4. Length of Residency in Adrian Public Schools 9 years
- 5. Present Occupation: Boys & Girls Club Community and Liaison

6. Formal Education:

	Location	Dates Attended	Degree
a. High School	<u>Troy, MI</u>	<u>1998-2001</u>	<u>yes</u>
b. College	<u>Central Michigan University Mt. Pleasant, MI</u>	<u>2001-2008</u>	<u>B.S. in English Creative Writing Worked ma Masters in children's literature</u>

- 7. Have you ever been convicted of a felony or sexual assault?
No

8. Briefly describe experiences with other civic, community, educational, or professional organizations that you feel would be relevant to your responsibilities as a Adrian Public Schools Board of Education member.

The first board I was on was while I was at Cmu and it was our Parish Council. I was also a member of the first Board for First Year Experience - a new class for Freshman and I was the student representative as well as Mentor Coordinator for new mentors. →

9. What qualities would you bring to the Board if selected for the appointment?

My job as a Lunchroom Supervisor and transitioning to Librarian, has allowed me to connect with many students, staff and the community. I know the needs of the students, the priceless needs of our teachers, the importance of parent →

10. Why do you want to join the Adrian Public Schools Board of Education?

I want to be part of the Board of Education, because I love the District and have since my oldest started kindergarten.

And through my MEA positions, coming to Board Meetings, the Visions and Goals that continually get shared are truly beneficial to the students, staff, parents and our community →

11. Do you did you have children attending Adrian Public Schools?

YES NO

- 8) (continued) When starting out as the librarian at Michener Schools, that first Spring was when I received information to join the schools union. I did it instantaneously joined and learned there were Board positions available and within the week I became the Vice President. My president took me to the first HLCFA meeting of the year and I continued to attend via Zoom or in person. Even being new to MEA in my first year of being on the council, I was nominated for the Secretary position at the end of the year and I accepted it. The connections I made through MEA and the experience of being on both boards, reminded me of the leadership qualities I had established at college.
- 9) (continued) involvement, not just as volunteers, but partners in their student's education and behaviors. And it's through the community involvement in Adrian Schools as a whole, that opened my eyes to how caring our town really is and the impact they have on the students they serve.
- 10) (continued) I want to be part of those visions. I see great things happening and Larry, my kids, and myself love this school district. And we see the promises of a great future ahead of us.

TIME AVAILABILITY

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	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning 8:00 – 12:00							✓
Noon 12:00 – 1:30		✓	✓				
Afternoon 1:30 – 5:00							
Dinner 5:00 – 7:00				✓			✓
Evening 7:00 – 11:00							✓

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The following section is intended to seek your views on matters that come before the Board. Please respond as you see each question now, based on your knowledge and experience. There are no “right” answers to these questions; the purpose is to give Board members the benefit of your present feelings.

12. What do you feel are the three most positive aspects of the Adrian Public Schools?
 - 1) The staff acts like a community and at times a family. They are always willing to care of the students and each other out.
 - 2) Opportunities available for all APS students regardless of cost.
 - 3) The amount of financial support for projects, especially those done at school. →
13. What do you feel are the three greatest challenges facing the Adrian Public Schools?
 - 1) Families moving out of district
 - 2) Trauma support for all staff
 - 3) Recognition in the schools for staff and students - some schools do this, but not all. People want to feel appreciative of what they are doing.
14. What is your understanding of how our schools are financed? How could the District maintain a balanced budget?

I know we get state funding based on the number of students we have in our district.

We receive donations for special projects or updates in specific departments.

Grants as well to help with many programs, projects and developments.

We no longer receive Covid funding - but there was that, that help a lot of districts.

12) (continued) Our Community proudly provides money and grants to help fund special projects, experiences and opportunity. When you have a community behind you supporting you, it means you are doing something right.

15. What is your assessment of the strengths and weaknesses of the overall operations of the Adrian Public Schools?

Top Strength is the way students are helped in all aspects of learning, from Homework Helpers, to tutors and the special needs teacher and Title One supports. All three of my children were part of Title one support. A weakness I have seen is that there is major promotions and activities for Hispanic Heritage month - which is a huge part of our community, but when it comes to other Heritage Months or special holidays, we are not as ample →

16. What would you seek to accomplish if you were appointed to the Board?

A more expansive relationship with students wants and needs, a parental voice not just mine, but the many I know throughout the district, a stronger relationship with the Mentorship Program at the Boys and Girls Club, to help not only at the club, but in schools

17. Please use the space below for any other comments which you care to add.

I fully acknowledge my resignation from APS schools in October, but I took a job that was more service based, to work more with the students that have the major need of a positive adult in their lives. To see outside a future working at McDonald's or Walmart, like their parents (true statements with students in the district). Students who don't know how their life can truly be anything they want it to be.

And yes my role at the Boys and Girls Club does connect me to work with APS and the student and staff in all buildings currently. But I truly believe in our mission and the vision you hold for the growth and develop of the district going forward. I want to be part of that.

Danielle K-M Muller
Applicant's Signature

February 6, 2025
Date

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15) (continued) Black History month (I know we celebrate Juneteenth), but there doesn't seem like a big focus on this month. Presidents Day, MLK Day, Memorial Day, etc. I grew up where every month we celebrated the big focus of the month and having planned district events and activities. Once you build a layout for those special months a day, it's easy to keep them going each year. You can even make a district panel of students and staff - even parents and community leaders, to start this. This is especially important for the elementary schools, they need to know the diverse events we celebrate throughout the year.

February 4, 2025

Adrian Public Schools Board of Education
785 Riverside Ave., Suite 1
Adrian, Michigan 49221

Dear Members of the Adrian Public Schools Board of Education,

I am writing to wholeheartedly recommend Dannie Mueller for consideration by the Adrian Public Schools Board of Education for the open board member position. I have had the pleasure of knowing Dannie for several years, both as a dedicated colleague at Michener Elementary and as a committed member of our community. Throughout this time, I have observed her exceptional work ethic and her unwavering dedication to supporting both students and our school community. Whether it be taking some time to chat with a student who is having a rough day or dropping a well-timed note of encouragement in a colleague's mailbox, Dannie is always there to support others.

Mrs. Mueller is a hard worker who consistently demonstrates a strong commitment to excellence in all her endeavors. She does not hesitate to pitch in and help whenever she can, whether it's assisting students in their studies or volunteering for school events. Her willingness to lend a helping hand has made a significant impact on those around her.

As a parent of students who will be at all three levels of our district next year, Dannie brings a unique perspective to our educational environment. She understands the challenges and triumphs that come with being a parent and actively seeks to foster a supportive community for both parents and staff, as well as the students she works with every day. Her involvement has not only enriched her children's educational experiences but has also created a more inclusive atmosphere for all families.

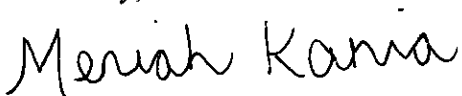
In addition to her role as a parent, Mrs. Mueller is a valued community member. Her job at the Boys and Girls Club of Lenawee allows her to make a tangible impact within our community, further demonstrating her commitment to fostering positive change. She is deeply invested in not only the success of Adrian Public Schools students but also in the well-being of their parents and the staff who work tirelessly to support them.

What truly sets Dannie Mueller apart is her sincere desire to be a positive influence within our school district. She is dedicated to helping Adrian Public Schools grow and improve, advocating for initiatives that will benefit our students and community as a whole. Her vision for a thriving educational environment is both inspiring and motivational.

In conclusion, I highly recommend Dannie Mueller for a board member position within the Adrian Public Schools Board of Education. Her hard work, community involvement, and genuine care for others make her an exceptional candidate. I am confident that she will continue to make a positive impact wherever her journey takes her.

Thank you for considering this recommendation.

Sincerely,



Mrs. Meriah Kania
5th Grade Teacher
Michener Elementary School
517-263-9002 Ext 3332, mkania@adrian.k12.mi.us

Dear Adrian School Board,

My name is Renee Jackson and I would like to recommend Dannie Mueller for the vacant school board position.

I worked with Dannie at Michener Elementary School and when she was the Vice President of the ASEPA union. Dannie is a dedicated individual who finds solutions to problems, enjoys helping others and is passionate about her job.

While she was Vice President of the ASEPA union, she added 18 new members by exposing potential members to the benefits of belonging to a union. She did this by getting paperwork into potential members' hands, inviting them to meetings and answering their questions about the union. Dannie wanted to educate herself on supporting the union. She did this by attending seminars, Zoom meetings and learning all that she could about making the union better and stronger for the members. Dannie filled in as the President while the current President could not fulfill their duties.

I confidently recommend Dannie to fill the vacancy at Adrian School Board with her willingness to learn and her love of education she would be a perfect fit.

If you have any questions I can be reached at 517-673-9119.

Thank you,

A handwritten signature in black ink that reads "Renee Jackson". The signature is written in a cursive style with a large, stylized "R" and "J".

Renee Jackson
Head Start/Behavior Support Coach

Letter of Recommendation

Julia Tilton | (517) 260-7998 | jtilton@bgcLenawee.org | 340 E. Church St Ste. A Adrian, MI

Danielle Mueller
Community and Family Liaison
Boys & Girls Club of Lenawee
340 E. Church St Suite A
Adrian, MI 49221

February 6, 2025

Dear Adrian Public School Board,

I am excited to recommend Danielle Mueller for the board member opportunity at APS. In my role as Mentorship Director at the Boys & Girls Club of Lenawee, I have had the privilege to work closely with Danielle for the last four months. I can appreciate how four months may not seem like enough time to gauge one's qualifications for a board position. However, in education I believe relationships to be the foundation of learning. There can be no learning without strong, empathetic, and direct relationships.

When Danielle began her work with the Boys & Girls Club, the mentorship program specifically, it was quickly realized how she built relationships with students, parents, and the community at her previous employment with Adrian Public Schools as the Michener Librarian. I knew she would have these relationships. However, I didn't know exactly how foundational those relationships were. Those relationships she took the time and effort to create, have transferred to her role with the mentorship program at the Boys & Girls Club.

Furthermore, Danielle has a creative and optimistic personality that allows her to see others' views and collaborate to achieve her goals and those of the Boys & Girls Club. This optimism allows her to maintain a positive attitude even when challenges arise. When a challenge or task is presented to Danielle she forms a plan and always goes above and beyond for the youth and families she serves. Her passion to serve is unmatched. I am confident that her ability to build and maintain relationships, creativity, optimism, and passion to serve make her the type of leader that will be an effective member of the Adrian Public School Board.

Should you have any questions regarding the qualifications and capabilities of Danielle Mueller, please contact me via email at jtilton@bgcLenawee.org or phone at 517-260-7998.

Sincerely,



Julia Tilton
Mentorship Director | Boys & Girls Club of Lenawee



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting
Monday, February 10, 2025
AHS, B100
6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Sports Mural
 - b. Community Choice Award
 - c. Outstanding Citizens
5. Communications

B. Recommended Action

1. Consent Agenda
 - a. Approval of January 27, 2025, Regular Minutes
 - b. Approval of January 27, 2025, Special Meeting Minutes
 - c. Approval of January 27, 2025, Closed Session Minutes
 - b. New Hire
 1. Saydie Boring, Head Start
 2. Levi Long, Head Start
2. Business Requiring Board Action
 - a. Approval of new board policy 4113, ESTA
 - b. Approval of a new course at Adrian High School
 - c. Approval of candidates for the MASB Board of Directors
3. Business Requiring Future Board Action
 - a. First Reading of revisions to board policies
 - 3115 Nondiscrimination, Anti-Harassment, Non-Retaliation
 - 3115-F2 Notice of Nondiscrimination
 - 3118 Title IX Sexual Harassment
 - 3118-F-1 Title IX Sexual Harassment Formal Complaint Form
 - 4101 Non-Discrimination
 - 4102 Anti-Harassment
 - 4104 Employment Complaint Procedure for Allegations Implicating Civil Rights
 - 4105A Pregnancy Workplace Accommodations for Employees and Applicants
 - 5202 Unlawful Discrimination Harassment and Retaliation Against Students
 - 5206 Student Discipline

d. First reading of eRate purchase

C. Reports from the Superintendent and Staff

a. Community Recreation Facility Update

D. Future Meetings and Business

1. Board Committee Reports, Finance

2. Board Member Comments

3. Meeting Dates and Upcoming Events

7th-12th Pre-Festival Band Concert, PAC, 7:00, Feb. 11th

7th-12th Pre-Festival Orchestra Concert, PAC, 7:00, Feb. 12th

Alexander Drama Club Show, 10:00 & 6:30, Feb. 21st

One Act Festival, PAC, 2:00, Feb 23rd

BOE Meeting, Prairie Elementary, 6:00, Feb. 24

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, JANUARY 27, 2025, ADRIAN COMMUNITY EDUCATION CENTER

MEETING CALLED TO ORDER

President Ferguson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Trustees: Baucher, Dunn, Lewis, Solis-Gautz, and President Ferguson

ABSENT: Trustee Buku

Moved by Solis-Gautz, supported by Baucher, that the Adrian Board of Education approve the agenda.

AGENDA APPROVED

Motion carried.

MISSION STATEMENT

Vice President Baucher recited the District's mission statement to remind everyone of the district's purpose and direction.

The high school art department recognized the board for Board Appreciation Month with an art project. Superintendent Parker read a resolution honoring the board members. The resolution recognized the invaluable contributions, dedicated service, exceptional leadership, guidance, and vision the board contributes to the success of the District.

GOOD NEWS REPORT

Deb Agnew, Director of Special Education, explained that three of our employees received nominations and won the Inclusion Champions award. Natasha Abbott, a parent committee member, presented the award on behalf of the LISD Special Education Parent Advisory Committee. The award acknowledges individuals for creating environments where every child feels valued, respected, and safe regardless of their differences. The employees recognized were Katrina Unsicker, Traci Moore, and Hailey Martinez.

The District recognized Teresa Tuttle, Tabitha Linden, and Destiny Hartz's resignations and Dr. Ballard's retirement.

COMMUNICATIONS

Superintendent Parker reported on Adrian Community Education Center. The adult education population has decreased in the last few years. Mr. Parker attributes it to job availability: "When there are jobs available, the adults work, but if employment opportunities are low, adults go back to school," stated Parker. The adult education program serves students who are age 20 by September 1st. The curriculum is a hybrid of the traditional approach of paper/pencil and online courses. We are the only school in Lenawee County that offers a program for adults. The program is entirely grant-funded.

The high school program serves students aged 16 by September 1st. The curriculum is entirely online and supported by teachers onsite. Students may also attend the Tech Center.

Moved by Baucher, supported by Lewis, that the Adrian Board of Education approve the consent agenda. CONSENT AGENDA

The consent agenda included the following items:

- a. Approval of January 13, 2025, Regular Minutes & Organizational Minutes
- b. Approval of December 31, 2024, Treasurer's report with a balance of \$1,566,688.87
- c. New Hires: Robin Perez

Motion carried.

Moved by Baucher, supported by Dunn, that the board approve an indemnification resolution for the Superintendent and Director of Operations. INDEMNIFICATION RESOLUTION

Motion carried.

Moved by Lewis, supported by Baucher, that the board approve a lease agreement for the renewal of the Maple Health Center, located within Springbrook Middle School. MAPLE HEALTH CENTER

Motion carried.

Moved by Baucher, supported by Lewis, that the board approve donations from JBS Design, Lenco Credit Union, Maple Fans Club, and Raisin Valley Friends Church. DONATIONS

Motion carried.

The board reviewed new board policy 4113, Earned Sick Time Act (ESTA). On July 31, 2024, the Michigan Supreme Court declared the PLMA void and ordered the ESTA law to become effective February 21, 2025. ESTA

The board reviewed a proposal to add a new course at Adrian High School: Introduction to Industrial Arts for the third trimester of the 2024-25 school year. This course aligns with the District's Diploma Plus initiative. The Curriculum Committee reviewed the course information and supported the recommendation. NEW COURSE OFFERINGS

The board reviewed candidate information for the Michigan Association of School Boards Board of Directors. MASB

Superintendent Parker informed the board about two community forums. The forums are to provide information and receive feedback from stakeholders regarding the potential recreation facility. REPORTS FROM SUPERINTENDENT AND STAFF

Trustee Solis-Gautz reported that the Curriculum Committee had met and discussed the new course offering for Adrian High School, other potential classes, and Dual Enrollment and IB programming. CURRICULUM COMMITTEE

Trustee Dunn reported that the Finance Committee met and discussed the budget, eRate bids, and dual enrollment. FINANCE COMMITTEE

Vice President Baucher reported that the Personnel Committee had met and discussed the Earned Sick Time Act, new hires, and other personnel matters.

PERSONNEL
COMMITTEE

Adrian Education Association President Sheri Powers thanked the board for serving the District. "As board members, you are thoughtful and informed in your decision-making, and you provide strong leadership to the District," commented Powers.

PUBLIC COMMENT

There being no further business, Vice President Baucher moved, supported by Lewis, that the meeting be adjourned at 6:55 p.m.

ADJOURNMENT

Motion carried.

Beth Ferguson, President

Anna Solis-Gautz, Secretary Pro Tem

MINUTES OF THE SPECIAL MEETING OF THE ADRIAN BOARD OF EDUCATION, JANUARY 27, 2025, ADRIAN COMMUNITY EDUCATION CENTER, 801 E. MAUMEE ST.

MEETING CALLED TO ORDER

President Ferguson called the Adrian Board of Education meeting to order at 5:31 pm.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Baucher, Dunn, Lewis, Solis-Gautz, and President Ferguson

ABSENT: Buku

Moved by Baucher, supported by Dunn, that the Adrian Board of Education approve the agenda.

AGENDA APPROVED

The motion carried.

President Ferguson recited the District's mission statement as a reminder of its purpose and direction.

MISSION STATEMENT

Moved by Solis-Gautz, supported by Baucher, that the Adrian Board of Education convene to a closed session at 5:35 p.m. under the Open Meetings Act 8(1) (a) to consider dismissal, suspension, or disciplining of, or to hear complaints, or charges brought against, or to consider periodic personnel evaluation of, a public officer, staff member or individual agent, if the named person requests a closed hearing.

CLOSED SESSION

ROLL CALL VOTE:

Yeas: Baucher, Dunn, Lewis, Solis-Gautz, and Ferguson

Nays: none

Motion carried.

OPEN SESSION

President Ferguson declared the meeting back into open session at 5:56 pm.

Without further business, Baucher moved, supported by Solis-Gautz, to adjourn the meeting.

Motion carried.

ADJOURNMENT

The meeting adjourned at 5:58 pm.

Beth Ferguson, President

Anna Solis-Gautz, Secretary Pro Tem

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Head Start Teacher Assistant at Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Saydie Boring as a Head Start Teacher Assistant. Saydie has experience working in customer service.

RECOMMENDATION:

It is the recommendation of the HR Director that Saydie Boring be hired as a teacher for Head Start Assistant, effective for the 2024-2025 school year.

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Nikki Culley

PURPOSE

To recommend the hiring of a Head Start Teacher Assistant at Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Levi Long as a Head Start Teacher Assistant. Levi has experience working in a preschool setting.

RECOMMENDATION:

It is the recommendation of the HR Director that Levi Long be hired as a teacher for Head Start Assistant, effective for the 2024-2025 school year.

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Nikki Culley

PURPOSE: To approve new board policy, 4113, Michigan Earned Sick Time Act (ESTA).

EXPLANATION:

On July 31, 2024, the Michigan Supreme Court declared the Michigan Paid Medical Leave Act (PMLA) void and ordered the Michigan Earned Sick Time Act (ESTA) into law effective February 21, 2025. The new ESTA policy and form are intended to assist schools with ESTA implementation. To be attached with the form, see the 4113-F Attachment, which is a PDF containing a LEO ESTA brochure and a copy of the ESTA.

RECOMMENDATION:

The HR Director recommends that the Adrian Board of Education approve new board policy, 4113, ESTA.

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Derrick Richards
Nate Parker

PURPOSE: To review the proposal for adding a new course, Introduction to Industrial Arts, at Adrian High School.

EXPLANATION:

This proposal seeks to add Introduction to Industrial Arts to the High School Course Catalog for the third trimester of the 2024-2025 school year. This opportunity arose when a staff member with an Industrial Arts certification joined the high school team. The course will serve as a new entry point for students interested in the trades, aligning with the district's Diploma Plus initiative.

Introduction to Industrial Arts

DESCRIPTION: *Introduction to Industrial Arts* provides students with a foundational understanding of woodworking, focusing on safety, tool use, and material selection. Throughout the course, students will learn to measure, design, and construct various wood projects using hand tools, power tools, and machines. The course also covers wood joinery, assembly techniques, and applying finishes such as paints and polyurethanes. Through hands-on projects, students will develop skills in precision, craftsmanship, and problem-solving.

Unit 1: Introduction

- Focus on woodworking basics, shop safety, and material selection.
- Learn measuring, layout, and basic project planning.

Unit 2: Machines and Tools

- Operate hand tools, saws, planers, drills, and sanders safely.
- Practice cutting, shaping, and preparing wood surfaces.

Unit 3: Wood Joinery and Assembly

- Learn wood joints, adhesives, and clamping techniques.
- Construct projects using fasteners and proper assembly methods.

Unit 4: Finishing and Finishes

- Apply finishes like paints, polyurethanes, and oils using brushes or sprayers.
- Care for and maintain finished woodworking projects.

RECOMMENDATION:

The Superintendent and Assistant Superintendent of Curriculum and Instruction recommend that the Adrian Board of Education approve the Introduction to Industrial Arts course.

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Beth Ferguson
Nate Parker

PURPOSE:

To nominate a member of the Board of Directors for the Michigan Association of School Boards.

EXPLANATION:

The voting is now open for the MASB Region 7 Board of Directors. The board needs to vote for one candidate: Guillermo Lopez from Lansing School District, Cory McLaughlin from Jefferson Schools, or Jack Temsey from Eaton RESA.

RECOMMENDATION:

The President of the Adrian Board of Education recommends that the board nominate a candidate for the MASB Board of Directors.

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Nikki Culley

PURPOSE: To review changes to existing policies at the request of Thrun Policy Services.

EXPLANATION:

On January 9, 2025, a federal court issued an order vacating the 2024 Title IX regulations entirely, declaring them “unlawful.” Therefore, at the request of Thrun Policy Services, the District must revert back to the 2020 regulations. Pursuant to the 2020 Title IX regulations, schools must have a separate Title IX Sexual Harassment policy that includes specific requirements. Therefore, the following policies are attached to review the revisions.

3115-3115H – Non-Discrimination, Anti-Harassment, and Non-Retaliation

3118 – Title IX Sexual Harassment

4101 – Employee Rights and Responsibilities Non-Discrimination

4102 – Employee Rights and Responsibilities Anti-Harassment

4104 – Employment Complaint Procedure for Allegations Implicating Civil Rights

4105A – Pregnancy Workplace Accommodations for Employees and Applicants

5202 – Unlawful Discrimination, Harassment, and Retaliation against Students

5206 – Student Discipline

RECOMMENDATION:

The Human Resource Director recommends that the Adrian Board of Education review and approve the revisions to the above policies at the next board meeting.

EXECUTIVE SUMMARY

DATE: February 10, 2025

CONTACT PERSON: Dan Peña

PURPOSE: To review the bids for District Category II Expenditures to be reimbursed through the Federal Communications Commission's E-Rate program.

EXPLANATION:

Through the Federal Communications Commission's E-Rate program, the District can receive reimbursement funding for updates to telecommunications, telecommunications services, and Internet access, as well as internal connections, managed internal broadband services, and basic maintenance of internal connections.

The District's internal connection switches need to be replaced, and the E-Rate program provides the opportunity to do so at a reimbursement rate of approximately 80%.

The District issued a Request For Proposals and received 6 bids.

- ConvergeOne-\$585,631.62
- Moss-\$503,891.19
- InaComp-\$499,605.82
- Amerinet-\$344,486.35
- Vector-\$341,356
- Auxiom-\$302,891.46

RECOMMENDATION:

The Business Manager recommends that the Adrian Board of Education review the ERate bids and award the bid to Amerinet as the lowest responsible bidder as defined by Board policy [3301 Purchasing and Procurement](#) at the next Board meeting.

